

Summary of information required in the nomination form

1. This document sets out guidance on the information that will be required for each nominee in the online form at <https://www.cognitofoms.com/ResearchEngland1/REF2021NominationsForm>. The deadline for making nominations is **noon, Friday 3 April 2020**.
2. On receipt of nominations, the REF team will invite all nominees to complete an online equal opportunities monitoring form. This data will be collected anonymously.

Information required	Description
Title, Given name, Family name	
Institution/organisation	The institution / organisation at which the nominee is currently employed. If this is not applicable, please describe their alternative employment status (for example, self-employed).
Current role	The nominee's current job title.
Nominee's contact email address	
Confirmation that nominee has agreed to nomination	Individuals who are nominated will need to confirm that they are willing and able to serve as a panel member, before their names and contact details are put forward. Nominees should also be able to attend the panel meetings. The meeting dates are available at https://www.ref.ac.uk/panels/nominating-panel-members/
Previous REF/RAE panel experience	Confirm whether the nominee has previously served on REF or RAE panels. Where they have previous experience, please briefly outline the panel and role held.
Languages able to assess	List any languages (other than English) in which the nominee is able to assess submissions.
Major conflicts of interest	Set out any major conflicts of interest in regard to the nominee's current or former employment, substantial collaboration, family and friends, and, financial interests. Guidance on conflicts of interest can be found at Annex D of the Panel criteria and working methods (REF2019/02) . This information will aid in balancing the composition of panels to ensure submissions from all institutions can be assessed by non-conflicted assessors.
Area of expertise	Outline the nominee's main fields or areas of research expertise, including any interdisciplinary research expertise. For nominees with experience in the wider use and benefits of research, please outline the areas, sectors or domains in which the nominee has this expertise or professional experience. Max limit 3,200 characters (approx. 500 words).

<p>Reason for nomination</p>	<p>Please provide evidence to support the candidate’s nomination. This should include, where applicable:</p> <ul style="list-style-type: none"> • their current role and other recent posts of relevance. • evidence of conducting leading research in their field (for example, key academic appointments or achievements) • other indicators of standing in their academic community (for example, editorial posts or chair positions for subject bodies) or their professional community • relevant experience of research management or commissioning, using or benefitting from research • relevant experience of leading, managing or practising interdisciplinary research • relevant experience of peer review, research quality standards, or of evaluating the impact, benefits or quality of research. <p>Max limit 2,000 characters (approx. 300 words)</p>
<p>Panel</p>	<p>Each nominee may be nominated for up to three roles. Please select the panel(s) to which you are nominating this individual, in order of preference.</p> <p>Select from one of the 34 sub-panels (for each of the units of assessment, as set out at https://www.ref.ac.uk/panels/units-of-assessment/).</p>
<p>Role</p>	<p>Select the role(s) you are nominating this individual for, from the following:</p> <ul style="list-style-type: none"> • Sub-panel member - practising researcher • Sub-panel member - wider use and benefits of research • Impact assessor • Output assessor • Specialist adviser
<p>Interdisciplinary adviser</p>	<p>For sub-panel member nominations, indicate whether you are nominating the individual to the role of interdisciplinary research adviser</p>